



OFFICE OF THE MAYOR

NOTICE TO PROCEED

28 NOV 2023

SM PRIME HOLDINGS, INC.
Kaybagal Nat'l. Rd., Kaybagal South,
Tagaytay City

Attention: RAMONITO T. MAKILAN

Gentlemen/Mesdames:

We wish to inform you that your contract procured through Negotiated Procurement - Lease of Real Property and Venue for the **Lease of Venue for the Conduct of Barangay Newly Elected Officials Program for City Mayor's Office** under Lease Contract No. **100-23-08-2047** has been duly **approved**.

You are hereby directed to perform your obligations as stipulated in the contract. No revisions of the contract shall take effect unless approved in writing by this office.

Very truly yours,

VICTOR MA REGIS N. SOTTO
City Mayor

By authority of the City Mayor:


ATTY. JERONIMO U. MANZANERO *PS*
City Administrator

Conforme: 
RAMONITO T. MAKILAN
Authorized Representative
SM PRIME HOLDINGS, INC.

Date: NOV. 28, 2023